



**Joliet Montessori School**  
**Board of Trustees**  
**Agenda**  
**January 21, 2019**

- I. Call to Order
- II. Roll Call Quorum and Introductions to Visitors
- III. Visitor Introductions and Comments (3 minutes per speaker)
- IV. Routine Matters
  - A. Approve Minutes: December 2018
- V. Committee Reports and Action
  - A. Executive
    1. January 25th meet with faculty/staff at 4:00pm for appreciation drinks/apps
    2. HOS contract (we'll need to go into executive session for this)
  - B. Head of School Evaluation (HSE)
    1. HOS Midpoint evaluation
  - C. Committee on Trustees (COT)
    1. Education
  - D. Advancement
    1. Development
      - a) Annual Fund update
      - b) Coming Q1:
        - a. Corporate donor plan
        - b. Raise the Roof donor plan
        - c. Family Business Network
    2. Marketing
      - a) New collateral: updated style guide
  - E. Finance
    1. Vote to accept financial reports
    2. Present Annual Fund/Spring Fundraiser history/data for discussion
    3. Present tuition recommendations
  - F. Facilities
    1. Current projects
    2. Projects in consideration
  - G. Strategic Planning
    1. Update
- VI. Head of School Comments
  - A. Enrollment
  - B. Classroom Updates
  - C. Program Updates
  - D. Event recaps/updates
  - E. Details: (e.g., special drills/events)
- VII. Adjournment